

Contact Officer: Andrea Woodside

## KIRKLEES COUNCIL

### CABINET

**Tuesday 13th November 2018**

Present: Councillor Shabir Pandor (Chair)  
Councillor David Sheard  
Councillor Viv Kendrick  
Councillor Naheed Mather  
Councillor Peter McBride  
Councillor Cathy Scott  
Councillor Graham Turner

Observers: Councillor Martyn Bolt

Apologies: Councillor Masood Ahmed  
Councillor Musarrat Khan

**105 Membership of the Committee**

Apologies for absence were received on behalf of Councillors Ahmed and Khan.

**106 Interests**

Councillors Pandor and Scott declared an 'other' interest in Agenda Item 9 on the grounds that they have family members who reside within a KNH property.

**107 Admission of the Public**

It was noted that all agenda items would be considered in public session.

**108 Deputations/Petitions**

No deputations or petitions were received.

**109 Public Question Time**

No questions were asked.

**110 Member Question Time**

Councillor Bolt asked that Cabinet convey congratulations to Joanne Bartholomew, Service Director, upon being awarded a Royal Humane Society Award, and a Chief Constable's Commendation, for lifesaving.

The Cabinet conveyed congratulations and paid tribute to Joanne.

Councillor Bolt also made reference to the 'Pathways for Everyone' document which had been presented in Parliament on 12 November 2018 by Sustrans and set out a review of the national cycling network. In particular, Councillor Bolt sought Cabinet's response to two of the recommendations within the report which referred to (i)

removing barriers on pathways to improve network accessibility and (ii) the need to have a quality standard for path widths and surfacing.

A response was provided by Councillor Mather, Cabinet Member – Communities and Environment.

**111 Arrangements for the Establishment of a West Yorkshire Urban Traffic Management Control Service**

(Under the provision of Council Procedure Rule 36(1), Cabinet received a representation from Councillor Bolt).

Cabinet received a report which set out a proposal for the establishment of a West Yorkshire Urban Traffic Management Control Service. The report set out the background to the development of the proposal and requested authority to progress arrangements for the establishment of the service, which would be hosted by Leeds City Council.

The report advised that the establishment of the service would benefit all West Yorkshire Councils by delivering a more resilient and cost effective service using funding allocated from the West Yorkshire Transport Plus Fund, and that the service would take responsibility for the design of new traffic signal installations for all of West Yorkshire and their operation, co-ordination and maintenance. Cabinet were advised that local authorities would retain ownership of their traffic signal asset, together with responsibility for the payment of associated energy costs.

The report set out the key benefits of the service which included improvements in air quality, economy of scale efficiencies and the provision of a consistent network across West Yorkshire.

In proposing the scheme, the Portfolio Holder outlined the benefits that it would deliver, but asked that consideration be given to the shared service being operated by the West Yorkshire Combined Authority and staff being transferred to WYCA, rather than Leeds City Council, due to the system being implemented across the region.

**RESOLVED –**

(1) That the arrangements for the establishment of a joint West Yorkshire UTMC service, subject to the outcome of the consideration of full business cases by the WYCA which would deliver smarter working across the city region, leading to a more joined up approach to managing and investment in the traffic signals infrastructure, be noted.

(2) That, pursuant to (1) above, approval be given to a joint West Yorkshire UTMC Service and that Leeds City Council be the host authority.

(3) That the creation of an organisational unit within Leeds City Council's City Development Directorate for the West Yorkshire UTMC Service, to be located at West Yorkshire Joint Services, Morley, be noted.

(4) That the potential need to transfer staff via TUPE from Kirklees Council into the employment of Leeds City Council, to work within the West Yorkshire UTMC Service, be noted.

(5) That a further report be submitted to Cabinet for consideration upon completion of legal and financial matters, including business model and service level agreements, and operational implications, and that consideration also be given to the service being operated by the West Yorkshire Combined Authority.

**112 West Yorkshire Plus Transport Fund Scheme Update**

(Under the provision of Council Procedure Rule 36(1), Cabinet received a representation from Councillor Bolt).

Cabinet received a report which set out progress to date on the West Yorkshire plus Transport Fund scheme, and information on the governance arrangements for the processing of grants and funding.

The report provided an update on the following schemes; (i) Halifax-Huddersfield A629 corridor (phase 5) (ii) A62/A644 (Wakefield Road) Link Road (iii) A62 Leeds Road Mart Corridor Phase 1 (iv) Holmfirth Town Access Plan (Corridor Improvement Package) (v) Huddersfield Southern Gateways (Corridor Improvement) (vi) Mirfield to Dewsbury to Leeds (vii) North Kirklees Orbital Route (viii) and Huddersfield Station Gateway.

Cabinet noted that there was an agreed Assurance Process for each scheme, administered by the West Yorkshire Combined Authority, which was attached at Appendix 1 of the considered report and detailed the range of programme stages from project feasibility and development to delivery. Additionally it was noted that a Major Projects Board would oversee projects in order to ensure transparency and that a number of decisions would be delegated to the Strategic Director and Cabinet Portfolio Holder.

**RESOLVED -**

(1) That the governance process in relation to grants, funding and future Cabinet approvals be noted.

(2) That the progress made on scheme development to date be noted.

**113 HRA 5 Capital Plan**

Cabinet received a report which sought approval for Kirklees Neighbourhood Housing to progress the delivery of the five year Housing Revenue Account Capital Plan. The report advised that the establishment of the five year plan would set precedence for the delivery of capital programmes, achieve significant savings and deliver significant improvements to council housing and housing estates, as well as providing an opportunity to develop and deploy resources and drive significant local social value through procurement of materials and specialist suppliers.

Cabinet noted that the proposed plan would deliver more property improvements, hence delivering better quality homes for tenants, and environmental improvements

to the surrounding areas, and would support the development of social value and reduced costs.

Paragraph 3.9.4 of the report set out proposals to introduce a number of Key Performance Indicators based upon a number of relevant themes in order to measure performance and effectiveness. The recommended plan and associated capital expenditure was detailed at Paragraph 2.1.

**RESOLVED** - That approval be given for Kirklees Neighbourhood Housing to progress to the delivery of the 5 year Housing Revenue Account Capital Plan.

**114 Corporate Financial Monitoring Report Quarter 2 for 2018/19**

Cabinet received a report which set out financial monitoring information for General Fund Revenue, Housing Revenue Account and Capital Plan as at Quarter 2 (Month 6) 2018-2019.

The report provided an overview of the General Fund, General Fund Reserves, Collection Fund, Housing Revenue Account and Capital. It advised that the Council's General Fund controllable (net) revenue budget for 2018/2019 was set at £291.2m and that the budget included planned (net) revenue savings of £16.2m. A further £3.7m of 'temporary resources' had been added to the in-year budget, reflecting planned drawdown from 'one-off' earmarked reserves to fund a number of 'one-off' deferred expenditure commitments and other developments, including £1.6m from the revenue grants reserve, £1.5m from the revenue rollover reserve and £0.6m from the adverse weather reserve.

Cabinet noted that there was a forecast overspend of £4.8m against the £290.8m revised budget at Quarter 2, equivalent to 1.7% variance against the revised budget. The report advised that the Council was making good progress with a forecast headline delivery of £12.6m against £16.2m of planned savings, equivalent to 78% forecast delivery.

**RESOLVED –**

(1) That the Quarter 2 forecast £4.8m revenue monitoring overspend.

(2) That the expectation that Strategic Directors will identify opportunities for spending plans to be collectively brought back in line within the Council's overall budget by the end of the year, be noted.

(3) That approval be given to the planned use of the £1.86m winter pressures monies as detailed in paragraphs 1.15 to 1.17 of the considered report.

(4) That the forecast planned use general fund earmarked reserves in-year and the forecast year end position of £87.2m be noted.

(5) That the anticipated overall forecast year end surplus of £0.8m on the Collection Fund be noted.

(6) That the Quarter 2 forecast HRA surplus at £894k and forecast reserves position at year end of £53.7m be noted.

**115 Annual Inclusion & Diversity Report & Year 2 Action Plan**

Cabinet received a report, prior to its submission to Council on 12 December 2018, which set out the Annual Inclusion and Diversity Report and Year 2 Action Plan, an update on progress during year one, and the priorities and activities for 2018-2019. The Annual Report and Year 2 Action Plan, which were appended to the considered report, highlighted the progress made in the last 18 months and the areas for improvement which would either form part of the Action Plan, or would be incorporated within a complementary programme of work to support the Action Plan delivery.

Cabinet noted that the Year 2 priorities included expanding the Migration Welcome Mentor Programme to assist migrants in accessing key services, introducing comprehensive Diversity Training and increasing the number of supported internships for students with a learning disability.

**RESOLVED -**

(1) That the Annual inclusion and Diversity Report, and the progress made in Year 1 of the 2017-2021 strategy be noted, and that the priorities as set out in the Year 2 Action Plan be agreed.

(2) That it be noted that the report is scheduled for submission to the meeting of Council on 12 December 2018.

**116 To decommission specialist provision at Headlands CE (VC) JI&N School and deliver the service in a different way – Outcome report**

Cabinet gave consideration to a report which detailed the outcome of the non-statutory consultation to deliver services in a different way and decommission 6 transitional places at Headlands CE (VC) Junior and Infant School.

The report advised that, following the approval of Cabinet on 10 July 2018, a non-statutory consultation was undertaken from 4 September to 1 October 2018 and that a total of three responses had been received, as set out in Appendix C of the considered report.

The report sought authority to publish statutory notices to decommission the 6 transitional places and outreach for children with Autistic Spectrum Disorder, prior to the submission of a further report to Cabinet during January 2019 to enable implementation from 1 February 2019.

**RESOLVED –**

(1) That the responses to the non-statutory consultation proposal to decommission specialist provision at Headlands CE (VC) Junior, Infant and Nursery School, and deliver the service in a different way, be noted.

(2) That Officers be requested to carry out the next stage of the legal process and publish statutory notices to decommission six transitional places and outreach at Headlands CE (VC) Junior, Infant and Nursery School for children with Autistic Spectrum Disorder.

(3) That Officers be requested to report the outcomes of the representations received during the statutory publication period to Cabinet.

**117 West Yorkshire and Harrogate Health and Care Partnership**

Cabinet gave consideration to a report which incorporated a draft Memorandum of Understanding for the West Yorkshire and Harrogate Health and Care Partnership. It advised that its aim was to formalise working arrangements and support for the next stage of the Partnership's development, and provide a basis for partners to collectively negotiate a refreshed relationship between local NHS organisations and national oversight bodies. Additionally, it provided the context for the partnership, including principles, mutual accountability, governance arrangements, and a new approach to assurance and regulation.

Cabinet noted that all partners were being asked to sign-up to the agreements through their own governance structures, and that this process was anticipated to be completed by November 2018.

**RESOLVED –**

(1) That the revisions to the proposed West Yorkshire and Harrogate Health and Care Partnership Agreement – Memorandum of Understanding, as described within the considered report, be noted.

(2) That consideration be given to the Council's support for the proposed partnership arrangements.

(3) That support be given for greater emphasis to take place in the work of the Partnership on prevention and tackling inequalities.

(4) That the Partnership be urged to continue to build stronger relationships with Local Authorities and the wider range of stakeholders beyond the local NHS, including scrutiny, and give consideration to the issues raised through scrutiny and other engagement processes.

(5) That the Chief Executive be authorised to sign the final agreed Memorandum of Understanding on behalf of the Council in due course.

(6) That the Chief Executive be authorised, in consultation with the Service Director of Legal, Governance and Commissioning, to negotiate any ancillary documents to the Memorandum of Understanding and/or any subsequent variations, amendments or extensions to the Memorandum of Understanding and ancillary documents, in consultation with the Leader of the Council and Cabinet Portfolio Holders for Children's Services and Health and Social Care.

**118 Kirklees Health and Wellbeing Plan 2018-2023**

(Under the provision of Council Procedure Rule 36(1), Cabinet received a representation from Councillor Bolt).

Cabinet received the Kirklees Health and Wellbeing Plan 2018-2023, which set out a strategic plan for the delivery of improvements to the health and wellbeing of the Kirklees population over the next five years. The report advised that the Plan also served as the Kirklees 'place based plan', which provided the Kirklees health and care system view into the West Yorkshire and Harrogate Health and Care

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Partnership. Cabinet noted that the Plan had been shaped and endorsed by the Integrated Commissioning Board, the Integrated Provider Board, the Health and Care Executive and the Health and Wellbeing Board, and built upon activity already being undertaken by individual organisations or across providers in order to deliver improvements to the health and wellbeing of the Kirklees population.

The report advised of the priorities within the Plan, which included creating communities where people can live and age well, creating integrated person-centred support for most complex individuals and harnessing digital solutions to make the lives of people easier.

### **RESOLVED -**

(1) That approval be given to the Kirklees Health and Wellbeing Plan 2018-2023.

(2) That the importance of the plan and its implications be recognised in the development of other plans and strategies.

**119**

### **Adult Social Care Offer**

Cabinet received a report which provided detail on the development of the Adult Social care Offer, following a period of public consultation which had taken place earlier in the year which had focussed upon helping people to live more independently, the use of direct payments and the resource allocation system.

Cabinet were asked to give approval (i) for elements of the Care Offer to be rolled out for use, with an intended launch date of 1 March 2019, and (ii) to the proposed implementation plan. Subject to approval, the report advised that progress would be made in proceeding with the delivery of the implementation plan and delivering Care Offer products for adult carers and service users. It advised that, following the launch, a communications and marketing campaign would be delivered in order to raise awareness of the products and to promote and encourage use. It was also noted that data evidencing the effectiveness of the Care Offer would be gathered initially through the Adult Social Care survey, to be undertaken in January 2019, and that follow up data would be gathered in partnership with carer networks.

**RESOLVED -** That approval be given to the launch of the Adult Social Care Offer in March 2019, as detailed within the considered report.